| C:\Users\vc0214\Downloads\b71e7cf2-d2c5-4ed6-9b90-81252bbd04ef.jfif | Minutes of Meeting |
| --- | --- |

# Call to order

|  |  |
| --- | --- |
| DATE: | Thursday, Oct 4, 2018 |
| TIME: | 10:40 AM |
| LOCATION: | DP D215 |

* Meeting to discuss
  + Peer review on deliverable-2.
* Attendee Names
  + Vikas, Sai Krishna, Revanth, Siri, Sai Teja, Making Lives Better team
* Attendees not present
  + -

# MOM Points

* Review peer team’s deliverable-2 document and added few comments to the sheet.
* Received one comment from peer team – Table of contents needs to be changed which sould include till 3rd level of headings.

# Action Plan

|  |  |  |  |
| --- | --- | --- | --- |
| S. No | Action items | Owners | Deadline |
| 1 | Alter table of contents in Deliverable -2 | Team | 10/8/2018 |

# Unfinished tasks

* NA.

# Announcements

* Alter table of contents in Deliverable -2 document.